



**HEDDLU**  
**GOGLEDD CYMRU**  
**NORTH WALES**  
**POLICE**

Response Date:07/02/2024

**2024/154 - Essential Vehicle User Payments**

In response to your recent request for information regarding;

**Please can you confirm the amount paid as an "Essential (Vehicle) User" payment to eligible Officers/Staff and provide a copy of the relevant Policy Document, also list of eligible Posts if not covered within the Policy document.**

**I am seeking information in the form of, for example;**

**Essential User Payment is £104/month**

**Mileage Policy - Document attached**

**Eligible Roles listed in the document**

The below is taken from the wider Expenses and Allowances Policy. Postholders would be required to submit a business case for approval, so there is not an list of eligible posts as such.

### 3.8.3 Essential Car Users

An essential user is an employee for whom the Force deems it is essential that he or she has a car at their disposal whenever required in order to perform duties.

In order to qualify for this status, the Post Holder would have to prove that they would be unable to perform their role whilst at work or on call at all times without using their own vehicle or making it available for use. A business case should be forwarded to the Divisional/Departmental Budget holder in order for a decision to be made on whether a Post is to attract Essential User status.

An Essential User would attract the essential user mileage rates together with a monthly lump sum appropriate to the engine size of their vehicle.

Designated "Essential Car Users" will be entitled to an allowance which is the same as the one quoted in Police Regulations. Such an employee shall be paid the following allowances:

| Engine                               | 451-999cc | 1000-1199cc | 1200-1450cc |
|--------------------------------------|-----------|-------------|-------------|
| Lump Sum<br>(Payable by instalments) | £846 pa   | £963 pa     | £1,239 pa   |

HMRC approved mileage allowance payments are:

|               | First 10,000 miles | Over 10,000 miles |
|---------------|--------------------|-------------------|
| Cars and Vans | 0.45p              | 0.25p             |
| Motorcycles   | 0.24p              | 0.24p             |

THIS INFORMATION HAS BEEN PROVIDED IN RESPONSE TO A REQUEST  
UNDER THE FREEDOM OF INFORMATION ACT 2000, AND IS CORRECT AS AT 06/02/2024