



HEDDLU
GOGLEDD CYMRU
NORTH WALES
POLICE

Response Date: 11/01/2024

2024/038 - Child Protection Case Conference Officer role

In response to your recent request for information regarding;

I am writing to request information under the Freedom of Information Act regarding the Child Protection Case Conference Officer role within North Wales Police

Specifically, I would like to inquire about the nature of this role and whether it is carried out by police staff or police officers and the associated salary for the role. Additionally, I would like to request the job description for the role, including responsibilities and qualifications required. Please provide any documents, guidelines or information that outlines the specifics of the child protection case conference officer position.

Please find attached the role profile for a 'Child Protection Liaison Officer (CPLO)'.

The CPLO is the only specific role carrying out that function, but for contingency we have our Child Protection Detective Constables as resilience / cover.

Before the creation of the CPLO role it was Detective Constables who carried it out.

THIS INFORMATION HAS BEEN PROVIDED IN RESPONSE TO A REQUEST
UNDER THE FREEDOM OF INFORMATION ACT 2000, AND IS CORRECT AS AT 10/01/2024



HEDDLU GOGLEDD CYMRU
Gogledd Cymru diogelach

NORTH WALES POLICE
A safer North Wales

Shared Services Facility Post Profile

Post:	Child Protection Liaison Officer
Grade:	SO1 (£33,915 - £35,982 pa)
Policing Professional Framework Skills:	Level 1
Responsible to:	DI/DS Public Protection Unit
Based at:	
Agile Work Pattern:	Allocated (or fixed) desk
Gauge Job No:	A1063
SUP No(s):	

OVERALL PURPOSE OF JOB:

To liaise with partner agencies and attend Safeguarding meetings to assist in the specialist investigation of serious offences involving children, to safeguard and protect children from abuse that is interfamilial or from a person in a position of trust or responsibility.

DUTIES AND RESPONSIBILITIES:

1. To appropriately represent North Wales Police at multi-agency meetings and in conjunction with other agencies make recommendations about the likelihood of the child suffering significant harm in the future providing a police perspective for the panel Chair to decide what future action is required in order to safeguard and promote the welfare of the child.
2. To work with other statutory and voluntary agencies to manage risk and safeguard and protect children from the risk of significant harm.
3. To complete tactics implemented under the strategic Protecting Vulnerable People (PVP) business plan to ensure the ongoing safeguarding and protection of children.
4. To consistently apply policy and Approved Professional Practice (APP) in relation to Child Protection and Abuse Investigation.
5. To liaise with investigating officers and share information to partner agencies that is required to protect children from harm that is compliant with policy and legislation.
6. To provide advice and guidance to staff in other business areas on Child Protection and Abuse Investigation, ensuring Police meet partnership and legislative responsibilities.
7. To undertake other duties commensurate with the nature, level of responsibility and grading of this post, as required.
8. There will be a requirement to travel throughout North Wales Police policing areas.

SPECIAL REQUIREMENTS:

The role requires applicants who can demonstrate (with evidence) skills in the following areas:

- NVQ Level 4, or equivalent qualification and/or relevant experience.
- Demonstrable knowledge and understanding of Child Protection/ Safeguarding procedures.

- Knowledge of, statutory guidance, approved professional practice and local safeguarding procedures relating to Child Death; Child Protection and Abuse Investigation; the investigation of Rape and Serious Sexual Offences.
- Experience of multi-agency working with statutory and voluntary agencies.
- Experience of data/information collection, analysis and presentation of information.
- Ability to work in partnership with other statutory and voluntary agencies.
- Competent in the use of ICT applications such as email and word processing.
- Accurate data entry skills and the ability to enter, retrieve and present information in a suitable format.
- Proven ability to work to strict deadlines, managing a high workload.
- The duties of this post involve exposure to disturbing images or tasks. The Post holder will receive mandatory psychological assessments annually.
- Requirement to have management vetting.

WELSH:

The level of Welsh skill required for this position:

Verbal

Level 4 Converse in most situation

Written

Level 4 Business letters and e-mails externally

NOTES:

1. This Job Description and Person Specification IS NOT a statement of all the detailed procedures and conditions applicable to the post holder. Therefore there will always be instructions in addition to those outlined that meet the work demands and natural evolution of the Department/Division at any particular time.
2. Any of the detailed duties and responsibilities may also vary in accordance with point 1 above without changing the character or level of responsibility the post entails.
3. The Chief Constable reserves the right to transfer the post holder to any other location within the North Wales Police area following consultation with the Staff Side in accordance with Force Policy applicable at the time.